



**Cycling Committee
Action Point Summary from 18 December 2017**

	Action Point	Initials	Action by
1	<p><i>Ride Leaders Course</i></p> <p>Produce a short one to two-page document on the guidelines covered in the Ride Leaders Course.</p> <p><i>Update:</i></p>	TM/MCo	End Jan
2	<p><i>HTML Widget</i></p> <p>Add the Strava leader board to the website.</p> <p><i>Update:</i></p>	MCa	29/01
3	<p><i>Automatic Population of Outlook Diaries</i></p> <p>Organise for there to be automatic population of Outlook diaries.</p> <p><i>Update:</i></p>	JB	29/01
4	<p><i>Saturday Morning Ride</i></p> <p>Follow up with Charles Weaver to see if he would be interested in organising rides of younger members on a Saturday morning.</p> <p><i>Update:</i></p>	MCa	29/01
5	<p><i>Meet the Committee Evening/Everything You Wanted to Know About Cycling but Were Afraid to Ask (1)</i></p> <p>Organise for the Meet the Committee Evening and Everything You Wanted to Know About Cycling but Were Afraid to Ask events to be mentioned in the Wellness Wire.</p> <p><i>Update:</i></p>	RB	Second Week Jan

Key							
MA	Mark Austin	MCa	Mike Cannavina	CJ	Claire Jones	DW	David Warr
RB	Rebecca Bennett	MCo	Mike Connick	TM	Tina Matthews		
JB	John Biggs	JDS	Janetta Dalton-Sedgwick	MN	Mark Nash		
PB	Pete Brunning	MH	Mark Hugo	CS	Chris Saxon		

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6	<p><i>Meet the Committee Evening/Everything You Wanted to Know About Cycling but Were Afraid to Ask (2)</i></p> <p>Send all Committee members calendar invitations to the Meet the Committee Evening and /Everything You Wanted to Know About Cycling but Were Afraid to Ask events and organise for posters and a set of slides to be produced.</p> <p><i>Update:</i></p>	MCa	29/01
7	<p><i>"Difficult" Cycling Event Overseas</i></p> <p>Discuss the subject of a "Difficult" Cycling event at the next meeting.</p> <p><i>Update:</i></p>	ALL	29/01
8	<p><i>Other Overseas Rides</i></p> <p>Investigate the idea of overseas rides for beginners and off-road rides and organise, as required.</p> <p><i>Update:</i></p>	DW	29/01
9	<p><i>Round the Borough Hike and Bike (Sunday, 13 May 2018)</i></p> <p>Cycle the Epsom route and carry out research on the Round the Borough Hike and Bike ride.</p> <p><i>Update:</i></p>	CJ	29/01
10	<p><i>Pall Mall to Pall Mall Loop and Richmond Park Loop</i></p> <p>Draft routes for a Pall Mall to Pall Mall Loop and a Richmond Park Loop.</p> <p><i>Update:</i></p>	MA	29/01
11	<p><i>2018 Calendar</i></p> <p>Circulate a final version of the 2018 Calendar before the next meeting.</p> <p><i>Update:</i></p>	JB	29/01
12	<p><i>End of Year Newsletter</i></p> <p>Produce an End of Year Newsletter before the end of the year.</p> <p><i>Update:</i></p>	MCa	End Dec
13	<p><i>Blow Away the Cobwebs - New Year's Day Ride (Monday, 1 January 2018)</i></p> <p>Find a suitable ride for the Blow Away the Cobwebs - New Year's Day Ride.</p> <p><i>Update:</i></p>	MCa	29/01

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14	<p><i>Club Bikes</i></p> <p>Investigate the idea of the Club buying some bikes for members to use who do not have a bike with them and have a word with Geoff at Destination Bikes.</p> <p><i>Update:</i></p>	RB/MN	29/01
15	<p><i>Retail Manager</i></p> <p>Ensure that that the subject of Club Shop Update is put on the Agenda for the next meeting.</p> <p><i>Update:</i></p>	JDS	29/01
16	<p><i>Rebecca Bennett</i></p> <p>Organise a leaving event for Rebecca Bennett.</p> <p><i>Update:</i></p>	MCa	29/01

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