



Cycling Committee
Action Point Summary from 21 August 2017

| | Action Point | Initials | Action by |
|---|---|-----------------|------------------|
| 1 | <i>Ride Leaders Course</i> Confirm the dates of the Group Leader Courses with CUK and then circulate an email to the Committee to gauge interest. <i>Update:</i> | MCa | 25/09 |
| 2 | <i>Strava</i> Create a Committee account on Strava with a shared password for the storage of rides. <i>Update:</i> | MCa | 25/09 |
| 3 | <i>Budget</i> Liaise with Mike Connick about the fact that a number of items in the budget are being incorrectly categorised. <i>Update:</i> | MCa/MCo | 25/09 |
| 4 | <i>Eventbrite</i> Check with Eventbrite to see if it would be possible to change the system so when logging in it is not necessary to type in a membership number every time. <i>Update:</i> | JB | 25/09 |
| 5 | <i>Results of the Captain's Drive Cycling Challenge Event</i> Organise for the results of the Captain's Drive Cycling Challenge Event to be put on the website and in the Wellness Wire. <i>Update:</i> | JB/RB | 25/09 |
| 6 | <i>Saturday Morning Ride</i> Explore the idea of a Saturday morning ride for younger members with Henry Awin. <i>Update:</i> | RB | 25/09 |

Key
 MA Mark Austin MCo Mike Cannavina CJ Claire Jones DW David Warr
 RB Rebecca Bennett TM Mike Connick TM Tina Matthews
 JB John Biggs JDS Janetta Dalton-Sedgwick MN Mark Nash
 PB Pete Brunning MH Mark Hugo CS Chris Saxon

| | Action Point | Initials | Action by |
|----|---|----------|-----------|
| 7 | <i>Pell-Mell & Woodcote</i> Write an article for Pell-Mell & Woodcote highlighting two new Cycling members and electric bikes. <i>Update:</i> | JB | 25/09 |
| 8 | <i>New Members' Evening (Wednesday, 6 September 2017)</i> Provide the mannequin and some cycling shirts for the New Members' Evening. <i>Update:</i> | RB | 06/09 |
| 9 | <i>Meet the Committee Evening</i> Send out an email to all the regular riders concerning the Meet the Committee Evening. <i>Update:</i> | MCa | 25/09 |
| 10 | <i>Live Google Document</i> Consider a live Google document so everyone can see who is attending events to ensure that a Committee member will be present. <i>Update:</i> | MCa/JB | 25/09 |
| 11 | <i>Timing Equipment</i> Have a trial run of the timing equipment on Thursday, 21 September 2017. <i>Update:</i> | MCo | 21/09 |
| 12 | <i>Power</i> Request power to be available on the day of the Captain's Drive Cycling Challenge Event at the top of the Captain's Drive. <i>Update:</i> | MN | 24/09 |
| 13 | <i>Risk Assessment</i> Circulate the updated risk assessment for the Captain's Drive Cycling Challenge Event to everyone for their comments. <i>Update:</i> | MCa/ALL | 24/09 |

Key

| | | | | | | | |
|----|-----------------|-----|-------------------------|----|---------------|----|------------|
| MA | Mark Austin | MCa | Mike Cannavina | CJ | Claire Jones | DW | David Warr |
| RB | Rebecca Bennett | MCo | Mike Connick | TM | Tina Matthews | | |
| JB | John Biggs | JDS | Janetta Dalton-Sedgwick | MN | Mark Nash | | |
| PB | Pete Brunning | MH | Mark Hugo | CS | Chris Saxon | | |

| | Action Point | Initials | Action by |
|----|---|----------|-----------|
| 14 | <i>Catering</i> Confirm the timing of the catering for the Captain's Drive Cycling Challenge Event. <i>Update:</i> | MN | 24/09 |
| 15 | <i>Spike Bar</i> Check that the Spike Bar will be open on the day of the Captain's Drive Cycling Challenge Event. <i>Update:</i> | RB | 24/09 |
| 16 | <i>Roped Off Area for Competitors</i> Discuss the idea of a roped off area for competitors at the Captain's Drive Cycling Challenge Event. <i>Update:</i> | MCa/MN | 24/09 |
| 17 | <i>Competitors and Spectators (1)</i> Ask the Club Secretary if staff can be asked to compete and attend the Captain's Drive Cycling Challenge Event. <i>Update:</i> | MCa | 24/09 |
| 18 | <i>Competitors and Spectators (2)</i> Contact some members who had expressed an interest in cycling about the Captain's Drive Cycling Challenge Event. <i>Update:</i> | RB | 24/09 |
| 19 | <i>Girona Trip 2018 (1)</i> Send out an email to everyone with full details of the trip to Girona 2018. <i>Update:</i> | JB | 28/08 |
| 20 | <i>Girona Trip 2018 (2)</i> Circulate a couple of suggested mountain bike routes to the Committee to gauge interest. <i>Update:</i> | JB | 25/09 |

Key

| | | | | | | | |
|----|-----------------|-----|-------------------------|----|---------------|----|------------|
| MA | Mark Austin | MCa | Mike Cannavina | CJ | Claire Jones | DW | David Warr |
| RB | Rebecca Bennett | MCo | Mike Connick | TM | Tina Matthews | | |
| JB | John Biggs | JDS | Janetta Dalton-Sedgwick | MN | Mark Nash | | |
| PB | Pete Brunning | MH | Mark Hugo | CS | Chris Saxon | | |

| | Action Point | Initials | Action by |
|----|--|----------|-----------|
| 21 | <p><i>Girona Trip 2018 (3)</i></p> <p>Meet to discuss the possibility of Mark Nash coming on the trip to Girona.</p> <p><i>Update:</i></p> | JB/RB | 25/09 |

Key

| | | | | | | | |
|----|-----------------|-----|-------------------------|----|---------------|----|------------|
| MA | Mark Austin | MCa | Mike Cannavina | CJ | Claire Jones | DW | David Warr |
| RB | Rebecca Bennett | MCo | Mike Connick | TM | Tina Matthews | | |
| JB | John Biggs | JDS | Janetta Dalton-Sedgwick | MN | Mark Nash | | |
| PB | Pete Brunning | MH | Mark Hugo | CS | Chris Saxon | | |