



Pall Mall
Banqueting
Terms and Conditions

Terms & Conditions for Banqueting Functions

The Club is sole caterer within both clubhouses and does not allow any other foodstuffs to be brought onto the premises.

Special diets e.g. vegetarians etc. can be catered for if notified no later than 7 days in advance. Any additional items requested and served on the day will be billed as an extra charge on your final account.

Final numbers for catering should be confirmed by telephone no later than 72 hours beforehand. After this date, any decrease in numbers will be charged at full rate. Any increase in numbers after the booking has been confirmed will be subject to availability.

All drinks are charged for on a consumption basis and added to the main account.

All charges are quoted inclusive of VAT at 20 per cent throughout the Club. Should there be changes in taxation, we reserve the right to adjust our charges accordingly.

Additional staff charges may be levied if your function start times delayed by more than 30 minutes, or if you intended having speeches or entertainment of any kind in between courses, we reserve the right to levy a surcharge to cover additional staff costs.

Dress Requirements

Please refer to the Pall Mall Dress Code Policy for full details.

The dress code policy applies to children of all ages.

The dress code does not apply to any person wearing their national dress or the uniform or costume appropriate to their office or vocation.

Mobile Telephones

Making a telephone call on a mobile phone is only permitted in the Simms Centre and phone booths in the rotunda at Pall Mall, in the bedrooms and banqueting rooms, if hired for a private function at both clubhouses.

Cancellation Charges

Please note that should you find it necessary to cancel your function, the following cancellation charges will apply. We will make every effort to re-let the space in order to reduce any cancellation charges. However if this is not possible then the cancellation charges will apply.

- (a) Cancellation within 12 weeks of your function: 50% of the tariff rental.
- (b) Cancellation within 8 weeks of your function: 75% of the tariff rental.
- (c) Cancellation within 6 weeks of your function: the full the tariff rental.
- (d) Cancellation within 4 weeks of your function: the full tariff rental, and all food and beverages charges apply.



ROYAL
AUTOMOBILE CLUB

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